

## Leinster Bowling Club – Electronic Rink Booking

Dear All

As you have seen in the Return to Play Protocols we have introduced an electronic rink booking system to facilitate a return to play and to be able to respond to HSE request for potential contract tracing data.

Hopefully these instructions will give you an easy route into the booking system. If you are having any problems maybe a family member can help. If not, please give **Anne FitzGerald a call or text (087 9182215) between 9.00 and 10.00am any day and she will help you out.**

### Steps for first visit

1. Click on <https://holdmycourt.xyz/reserve2/index.php?dir=leinsterbowlsclub>
2. Click on **Sign in or Register** which is above the time table to the left on your screen
3. Move to the New Registration section of the screen
4. Fill in the little form putting in your:
  - Name
  - Phone number
  - Email
  - Club ID is: leinsterbowls (be careful to use all lower case)**
5. Click on Register
6. After a few seconds the following message will appear:

**[your email] has been registered.  
Please check to make sure that it is correct.  
Enter your password in the form above.  
Use a password that is not used for any other purpose.**

7. Move your cursor up the screen and put in a password and write it down safely!
8. Click on Sign In
9. You will then be taken to the booking screen
10. Select your day and time
11. You are brought to a new page and put in the names of all the people you will be playing with
12. Press submit
13. When you are finished click on Sign Out

### When you come back for a second and subsequent visit

1. Click on <https://holdmycourt.xyz/reserve2/index.php?dir=leinsterbowlsclub>
2. Click on Sign in or Register
3. Put in your email and password and click on sign in
4. Select your day and time
5. You are brought to a new page and put in the names of all the people you will be playing with
6. Press submit
7. When you are finished click on Sign Out